

AzATA BOD Meeting Minutes
March 3, 2018

Location: ASU Tempe Campus

Call to Order: 9:09am

Attendees: Michelle Gonzalez, Greg Keuter, Dave Hayward, Leah Oliver, Dave Mesman, Rick Ball, Tasha Anderson, Glenn Edgerton, Josh Beaumont

Absent: None

- I. Welcome – Michelle
- II. 2018-2019 Budget Proposal – Tasha – See attached budget
 - a. Finance committee on 2-28-18
 - b. Column F is proposed expenditures for 18-19 fiscal year
 - c. New line item - Michelle requests \$50 to help with Elections 2018
 - d. Increase sponsorship budget by \$50
 - e. Increase communications committee budget \$250 to pay for social media applications that will enhance our ability to increase social media presence (twitter/facebook)
 - i. Dave Mesman agrees with increase and would like stats to show benefit of these purchases in the future
 - ii. Bart will include analytics (Glenn will tell him) in the next committee report.
 - f. Executive consultant
 - i. Line 11 – base fee is requested to be adjusted to \$15,000
 - ii. Line 12 – additional consultant fees – requested to be set at \$2,500
 - iii. Dave Mesman believes there needs to be discussion about details in P and P about executive consultant fees
 1. Board believes P and P outlines all the necessary information needed.
 - g. Wild Apricot budget increased (website) as they have increased fees
 - h. Online management line item increased \$100 to account for google apps and online services
 - i. Line 20 is new “Storage Unit” line - \$80/month and other fees associated with this unit led to \$1200 line item budget
 - j. Miscellaneous line in ‘red’ from 2017-2018 because of the purchase of our storage unit in 2017. New line item created for storage unit for 2018-2019
 - k. AT Day at Capitol budget set for \$15,000, instead of 10,000 because we expect more people at 2019 AT Day at the Capitol, and there is potential for increased price for catering lunch
 - l. Lobbyist line item requested to increase to \$5,000. Susie has not increased her fee since she started lobbying for AzATA. It is time to increase that number
 - m. Meetings and Events line increased to \$18,500 from \$17,000 for Winter Meeting to account for possible increase in venue price and

possibly adding/purchasing a second screen for the presentation room

- n. Increase Summer Meeting line item from \$1000 to \$1200 to help pay for social and pay for M and E Chair travel to Summer Meeting
 - o. Line 37 90,828.00. Total projected expenditures. This does not include capital expenses or contingency line item expenses (\$37,500). Capital and contingency expenses are not guaranteed expenses and will only be spent as necessary, and as determined by the BOD.
 - p. Line 45-67 are INCOME lines.
 - i. Projected \$500 income for iCEU
 - ii. Projected \$12,000 from NATA Discretionary grant. Up from \$8000 last year
 - iii. Projected that sponsorship will bring in \$10,000 instead of \$8,000 (2017)
 - iv. Projected to increase Winter Meeting income by \$5,000
 - v. Projected to increase Summer Meeting income by \$500
 - vi. Projected to gain \$2500 in NATA technology grant. If use capital expenses line item in contingency budget
 - vii. Projected to receive \$30,000 Emergency Grant from NATA, and use \$5,000 of investment fund, if we were to use contingency funds for lobbyist and executive consultant in a time of legislative crisis (\$35,000)
 - q. Based on projected expenses and income, budget balanced for 2018-2019.
 - r. Greg Keuter moves the BOD to approve the 2018-2019 Proposed Budget as presented by the finance committee
 - i. Leah Seconds
 - ii. No discussion
 - iii. 6-0-1
 - iv. Motion Passes
- III. PEC Report – Dave Mesman reported
- a. See report
 - b. Three main topics for Summer Meeting
 - i. VOMS
 - ii. Nutrition
 - iii. Neural Tension
 - c. On schedule to get necessary information to Bart by March 25, 2018 for opening registration on April 1st.
 - d. PEC thinking about Friday night EBP opportunity
 - e. Google forms for evaluation of conference went well. Data will be evaluated
 - i. Few glitches with system and they will use, moving forward
- IV. Meetings and Events – Greg reporting
- a. See report
 - b. Any fundraisers for Summer Meeting?
 - i. Suggest Chipotle, as many went to Chipotle in 2017

- ii. Greg will reach out to Sam about fundraisers for Summer Meeting
 - c. Finalize Winter Meeting Venue
 - i. Received great quote from Four Points Sheraton
 - ii. Will look at other venues to compare prices
 - iii. M and E will send BOD proposals about Winter Meeting venues
 - d. AV equipment was effective for Winter Meeting
 - i. 2 screens recommended for future meetings
 - ii. BOD needs to think about purchasing another projector
 - 1. Once M and E finds AV person for the committee, we can explore this item again
 - iii. Dave Mesman has reached out to the AV club at GCU to see if there is interest in helping with AV needs at Winter/Summer meetings
 - e. Sam will check on Cane's fundraiser check from the Winter Meeting
 - f. Sam getting quotes for A frame signs for future meetings
 - g. Sam will check on fundraiser lunch spot for Summer Meeting
- V. Communications – Glenn reporting
 - a. See report
 - b. NATM Social media campaign in full swing
- VI. Honors and Awards – Leah reporting
 - a. Committee has recommended only 3 student per high school be nominated.
 - i. BOD believes that number should be 2 or less
 - b. See recommendations in report
- VII. GAC- Michelle Reporting
 - a. See report (attached)
 - b. Projected attendees as of 3-3-18 is approximately 100
 - i. Not all districts are represented
 - ii. District 5, 7, and 8 are underrepresented
 - iii. Michelle sent email to AT's in district 5, 7, 8 to encourage them to attend AT Day at the Capitol, and if they couldn't attend, she encouraged them to email/contact legislators
 - iv. GAC and BOD need to continue to find ways to get members to the Capitol
 - c. No activity on HB 2252 Concussion Bill
- VIII. Sponsorship – Josh reporting
 - a. See report
 - b. Profit of \$888 from T-shirt AzATA gear fundraiser

Unfinished Business

- IX. Policies and Procedures Updates
 - a. Updates made to Storage Unit, Finances, Finances during crisis, and CEU re-issue policy and procedure
 - b. Article I

- i. Greg will update and add language to P and P 4.3 concerning storage unit for equipment storage
 - ii. Section 6.3 will have information about finance committee and Tasha will add to this section, along with input from Dave Mesman.
 - iii. Section 7.11 updated to reflect financial decisions during Legislative Crisis
 - c. Article II
 - i. 7.2H (10)d. Updated language about re-issuance of CEU card
 - ii. Honors and Awards will update their policies
- X. Physician Direction
 - a. Dave Hayward will make this a priority
 - b. Rick Ball suggests this document needs to be concise.
- XI. AD Meeting April 2nd
 - a. Scott Linaker and George Goodridge to present at this meeting for 10-15 minutes
 - b. Expecting 300 AD's in attendance
 - c. PPT will be sent to BOD for review prior to the presentation
- XII. SMAC update
 - a. Consent to Treat document expected to be approved by AIA and will be used starting Fall 2018
 - b. AIA planning to create "Article 41" in policies and procedures which will be article with all 'Sports Medicine' policies
- XIII. Professional Work Group – Glenn reporting (liaison to this work group)
 - a. Need committee report for BOD meetings
 - b. Leanna Olivar, Cherisse Kutyreff, Lindsey Loughran spearheading this committee
 - c. 29 random AzATA members, representing all job settings, were identified via the membership database by Glenn Edgerton (secretary)
 - d. The committee will reach out to these members to gather information about what those members believe to be the needs of the profession and their thoughts what AT's need/desire in the state of Arizona
 - e. Based on results of communications, committee will develop a questionnaire to send to the entire membership
- XIV. Liability Tool Kit
 - a. Continued conversations between Dave Mesman and Randy Cohen
 - b. No new developments reported
- XV. Elections Committee
 - a. Michelle and Kim Rodgers have communicated about Kim serving on committee
 - b. William Yaw is also serving on the committee
 - c. May 1st is official day for nominations to open. Nominations will close July 15th.

- d. Survey Monkey will be used to collect Election data August 1-August 31st
- XVI. Proposals Document Template
 - a. See attached proposal document
 - b. Greg moves the BOD to approve the "Proposal Document Template", submitted by Dave Mesman for use by all committees that are making proposals to the BOD
 - i. Leah Seconds
 - ii. No further Discussion
 - iii. 6-0-1 Motion Passes
- XVII. Monthly ZOOM Conference Call
 - a. Glenn will update language in Policies and Procedures
 - b. Currently BOD is meeting monthly with ZOOM conference calls, suggestion is to meet less.
- XVIII. Adjourn 2pm

Spring Committee Report

Due Date: 2/27/18

Committee: Honors and Awards

Chair: Connie Weaver

I. List Members-

Terra Schmidt: terra.schmidt@yc.edu

Lynzi Warner: lzett425@gmail.com

Travis Armstrong: travis.armstrong@gcu.edu

Curtiss Johnson: curtissjohnson0535@gmail.com

Dayna Tierney: dtierney@phoenixchristian.org

II. Goals Accomplished Since Last Report:

2017 HOF inductees (Joe Proski and Chris White) uploaded to the AzATA website

HOF display will remain as is at this time. It is stored in the storage unit in PHX.

III. Future Goals and Timeline

Short Term: 0 - 4 months

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-Changes to the honors and Awards P&P attached for review at the board meeting.

Long Term: 4 - 12 months

Continue to make plans to list of award winners 2008 to present. Does that include only HOF or all categories of winners--scholarship and awards?

IV. Steps in Place to Meet Goals

work with committee via email to get information on award winners

V. What items need to be discussed with Board to facilitate your committee's work?

review the attached changes to the Lanny Williams and Michael E. Nesbitt Scholarships application/qualifications process for approval

VI. What, if any, information needs to be shared with membership?

If the changes in application/qualifications are approved, I will make the changes to be submitted to the AzATA website for update.

VII. Are you planning to be in attendance on March 3rd? No I will not be in attendance

Proposed changes for the scholarship and awards:

Lanny Williams Scholarship:

1. replace the nomination form with a resume
2. minimum 3.0 GPA
3. Essay: "How has your Honor and Awards

Sports Medicine/Athletic Training Aide experience prepared you for your future endeavors/plans?"

4. Letter of recommendation from supervising ATC, which includes # of contact hours in the aide program
5. Letter of recommendation from a coach, AD, or other person associated with the athletic department.
6. Limit 3 student nominations per high school.

Michael E Nesbitt Scholarship:

1. replace nomination form with a resume
2. minimum 3.0 GPA
3. any college student in good standing in a CAATE accredited program (due to transition from undergrad to grad program)

The P&P procedures:

1. take out "rank the top 5" (for Lanny Williams) and replace it with the top 3.
Utilize the new point system.

Remove all the grading criteria that is posted on the H&A section on the AzATA website.

Spring Committee Report

Due Date: 2/27/18

Committee: Sponsorship

Chair: Chuck Baughman – sponsorship@azata.net

I. List Members- note any changes from previous committee report

1. Danelle Dykstra-Wade – danelle.dykstra@southmountaincc.edu
2. Ron Kordonowy – rskatc@aol.com
3. Nick Hattrup – nick.hattrup@gmail.com
4. Scott Ellis – slellis134@gmail.com

II. Goals Accomplished Since Last Report:

1. Three vendors have returned feedback forms from Winter Symposium
2. Dignity Health agreed to a \$6000 support funding for Capital Hill Day

III. Future Goals and Timeline

Short Term: 0 - 4 months

1. Continue to promote Summer Symposium to vendors/sponsors
 - a. Exhibits will be on Saturday, July 14
2. Difficult time of year due to NATA Symposium and budgets/travel
3. Continue communication with Committee Chairs and respective BOD
4. Liaisons regarding 2018 Summer Symposium.
5. Continue maintenance of GAC Prize list for Summer Raffle (on-going).
6. Recruitment of potential sponsors based on attendee feedback (on-going).
7. Utilization of Title Sponsor logos in e-blast and educational newsletters
 - a. (on-going).
8. Continued recruitment of "active" members to the Committee.

Long Term: 4 - 12 months

1. Work with Communications and Treasury regarding exhibitor symposia
2. registration processes.
 - a. Continue to have checks sent to different locations.
3. Continue brainstorming fundraising ideas (with the help of GAC) for future
4. GAC activities and Association business.
5. Continue solicitation of Sponsors for GAC special activities

IV. Steps in Place to Meet Goals

1. Continued communication and solicitation of appropriate businesses.
2. Continued procurement of product from vendors/sponsors for GAC prizes
3. Continue to work with PEC Chair to incorporate attendee feedback
4. regarding vendors on symposia evaluation forms.
5. Continue communication with Communications Chair for inclusion of Title Sponsor(s) on e-blasts, newsletters.

V. What items need to be discussed with Board to facilitate your committee's work?

1. Dates and locations for 2019 Symposia

VI. What, if any, information needs to be shared with membership?

1. None

VII. *Are you planning to be in attendance on March 3rd?*

1. No

Spring Committee Report

Due Date: 2/27/18

Committee: PEC

Chair: Michael McKenney

I. List Members- Brandon Warner, Rick Wade, Suzie Squires, Casey Erickson, Whitney Lee

*II. Goals Accomplished Since Last Report:
Successful Winter Symposium*

III. Future Goals and Timeline

Short Term: 0 - 4 months

BOC Annual Report Submission

Finalize Topics and Speakers for Summer Symposium

Long Term: 4 - 12 months

Finalize Topics for Winter Symposium

IV. Steps in Place to Meet Goals

Brandon Warner to lead Summer Symposium

Suzie Squires to submit BOC annual report in March

Google forms created for participant assessment and program summary

*V. What items need to be discussed with Board to facilitate your committee's work?
None*

*VI. What, if any, information needs to be shared with membership?
Call for proposals will be requested within 7 days.*

*VII. Are you planning to be in attendance on March 3rd?
No*

AzATA Board Report
February 25, 2018
Governmental Affairs Committee Report

I. Governmental Affairs Committee

Co-chairs: Laurie White and Alison Valier gac@azata.net,
lwhite@xcp.org arsnyder@atsu.edu

Members:

Mike Boese	m_tboese@yahoo.com
Debbie Craig	debbie.Craig@nau.edu
George Goodridge	gwwoodridge17@gmail.com
Krista Hixson	khixson@atsu.edu
Karen Hostetter	karen.hostetter@nau.edu
Kenny Lam	klam@atsu.edu
Greg Latta	gregl@susd.12.org
Derick Lehman	derick.lehman@tuhsd.org
Lindsey Loughran	lindseyatc@gmail.com
John Neel	johnneel@cox.net

Advisors:

Susie Cannata (Lobbyist)
Rick Ball (Executive Consultant)

Liaison to the Board: Michelle Gonzalez

II. Action Items and Goals Completed Since Last Report:

- A. Submitted and Received an NATA Emergency Grant, Submitted January 26, 2018
 - a. Funds requested to support current legislative activities including the following bills:
 - i. **HB 2403: athletic trainers; regulation; repeal** - eliminates board of AT. Requires significant work of GAC.
 - ii. **HB 2252: schools; concussions; health care provider** - opens up to healthcare providers with training to manage concussion (eg, RTP). Requires significant behind the scenes work of GAC.
 - iii. **SB 1451: Brace fabrication/fitting** - fix to the bill requires significant work from GAC.
 - iv. **HB 2088: pupils; concussions; parental notification** - The bill would require that parents are notified in the event that their child is suspected of suffering from a concussion. Support of the AzATA
 - v. **HB 2089: interscholastic activities; health dangers; information** - The bill would require that parents and athletes receive information related to risk of opioid use, heat illness, and sudden cardiac death much like with concussion. Support of the AzATA
 - vi. **SB 1184: Temporary Licenses**
 - vii. **SB1470: Revision to sunrise/sunset; health professions; modifications** – revises sunset/sunrise process
 - b. Received up to \$27,000
 - c. **RECEIPTS DUE June 1, 2018**
- B. GAC Committee Meeting at Winter Meeting (January 28, 2018)
 - a. AT Day at Capitol: Lindsey Loughran Coordinator
 - b. Communication Strategy
 - c. Event Logistics (invites, tickets, sponsor, signage)
 - d. Lunch catered by La Canasta Capitolio- same as for AT Day
 - i. Received revised quote
 - e. Update on current bill watch and current plans
- C. Casino Night (assisted with set-up and clean up on day of event; secured some prizes)
- D. Super Bowl football squares raffle
 - a. Tickets \$10 each
 - b. Total prizes = \$400
 - c. Winners: Jennifer Yates - 1st Quarter; Ryan Wolff – Halftime; Lindsey Loughran - 3rd Quarter; Jacob Tafoya - End of Game
 - d. Total earnings = \$600
- E. GAC Presentation at winter meeting 2018-The Cost of Licensure (Laurie White)
 - a. Update on bills on the radar
 - b. Importance of licensure

- c. How to get involved
- F. Launched small grass-roots campaign to attack HB 2403 (repeal bill) -- January 29th
 - a. Drafted template letter and talking points related to HB 2403
 - b. Asked GAC members and constituents in Districts 23 to ask Rep. Lawrence to not hear the bill in committee
 - c. Ask GAC members and constituents of Rep Mosley to contact him and ask him not to pursue HB 2403
- G. Meeting with Rep Lawrence January 31st about HB 2403
 - a. Asked him not to hear the bill as it was listed on his agenda to be heard
 - b. He struck the bill from the agenda
- H. Custom fabricated orthotics law issue SB 1451
 - a. Worked with the lobbyist of Hangar to propose an amendment to the bill that would allow ATs to keep fitting custom braces.

III. Action Items In-Progress

- A. Continuous monitoring of governmental activities and current bills dropped during legislative session
 - a. **HB 2403: athletic trainers; regulation; repeal** - eliminates board of AT.
 - i. While bill was struck from one agenda, the board elimination issue was a topic in the AZ Capitol times and AT was mentioned. We continue to watch this legislation.
 - b. **HB 2252: schools; concussions; health care provider** - opens up to allows "any licensed healthcare providers with training to manage concussion who has been trained to evaluate and manage concussions and head injuries" (eg, RTP). Requires significant behind the scenes work of GAC.
 - c. **SB 1451: Brace fabrication/fitting** – watching and monitoring. Amendment was accepted on February 23rd.
 - d. **HB 2088: pupils; concussions; parental notification** - The bill would require that parents are notified in the event that their child is suspected of suffering from a concussion. Support of the AzATA
 - e. **HB 2089: interscholastic activities; health dangers; information** - The bill would require that parents and athletes receive information related to risk of opioid use, heat illness, and sudden cardiac death much like with concussion. Support of the AzATA
 - f. **SB 1184: Temporary Licenses**
 - g. **SB1470: Revision to sunrise/sunset; health professions; modifications** – revises sunset/sunrise process
- B. Other Fundraising ideas to support legislative activities in combination with Sponsorship Committee
 - a. AzATA Logo Clothing-spearheaded by Ron Kordonowy and Sponsorship Committee
 - i. M&J Trophies and Apparel
 - ii. Website ordering
 - iii. Sold at winter meeting
- C. AT Day at the Capitol 2018
 - a. Lunch on the lawn event for approximately 300 people
 - b. Date 3/5/2018 11-2pm
 - c. Delivered invites to legislators
 - d. Current registrations: approximately 90 (students and certified)

IV. Long-Range Planning

- A. Other Fundraising ideas to support legislative activities in combination with Sponsorship Committee
 - a. Safe Sports Raffle
 - i. Sell raffle tickets to AzATA members and general public
 - ii. Secure prizes (including signed memorabilia)
 - iii. Create online-purchase mechanism
 - c. Summer meeting raffle
- B. AT Day at Capitol 2019 & 2020
- C. Develop and refine specific strategies for 2019-20 Sunset/Sunrise process
 - a. Budget – anticipated expenses and revenues
 - b. Evaluate--where we are and where we need to be financially
 - c. Determine—any necessary or desirable modifications to practice act
- D. NATA Support
 - a. Discretionary Grant Submissions: 2018, 2019, 2020?
 - i. Due July 31st

- ii. Available for planned efforts to maintain, improve or establish statutory provisions which govern profession
 - iii. Received 2017; evaluate whether matching grant is more advantageous
- b. Matching Grant Submissions: 2019, 2020
 - i. Received matching grants from the 2014, 2015, 2016, 2017
 - ii. Can NOT be received along with Discretionary Grants-either/or
- c. Emergency Grant
 - i. Submitted 2016 and received \$23,250 after original threat
 - ii. Emergency Grant Submitted in January 2018 (up to \$27,000)
 - iii. Funded spring of each year

V. **Items for Board Action/Facilitation/Communication:** as needed and communicated through liaison

Committee Report

Due Date: 2/27/18

Chair: Barton Anderson

I. Members:

Active:

Janele Roche: jroche@amphi.com
Justin Segotta: jsegotta@gmail.com

Inactive:

Veronica Shaw: veronica@connectionshealthcarestrategies.com
Kim Rodgers: Kim.Rodgers@dvusd.org
Roger Darrow: rogerdarrow@gmail.com
Sarah Schodrof: s.schodrof@gmail.com

II. Goals Accomplished Since Last Report:

- Maintenance of Social Media for organization
- Preparation for NATM2018 Social Media Campaign
- Successful marketing of AT Day at the Capitol and Lunch on the Lawn
- Update of AzATA Website look and feel to new logo and color scheme
- Maintenance of AzATA Website (updated awards images, committee rosters, homepage, etc.)

III. Future Goals and Timeline

Short Term: 0 - 6 months

1. NATM2018 Social Media Campaign
2. Creation of Summer Symposium Webpage and online registration
3. Marketing of Summer Symposium
4. AT Lunch on the Lawn Webpage update and marketing (from GAC)
5. Ensure news submissions from state level to NATA News
6. Reorganization of committee and recruitment of more active members

Long Term: 6 - 12 months

1. Facilitate communication within the AzATA; BOD to members; committees and members
2. Continue to publish regular news to AzATA Website
3. Continue use of social media
4. Maintenance of AzATA Website

IV. Steps in Place to Meet Goals

Established processes for communication committee responsibilities

V. *What items need to be discussed with Board to facilitate your committee's work?*

Submitted budget requests for 2 social media platform subscriptions:

I am requesting a \$350 increase in the CC budget for the year to support subscriptions to two social media management platforms, Hootsuite (\$240/year, \$19.99/month) and Buffer (\$102/year or \$10/month; price is increasing to \$15/year March 22nd).

Hootsuite allows for the creation and scheduling of posts across twitter and facebook; this is currently used as a free service to ensure regular social media posts for upcoming events including AT Day, symposia, etc. However, the free account has a limit of 30 scheduled posts at any one time. Across twitter and facebook, this limits the ability to schedule more than 15 posts in advance; given the priority the BOD has placed on increasing social media engagement, a paid account is requested.

Buffer is a paid service that allows the distribution of social media posts over a pre-determined time frame. Content is identified via twitter, facebook, or other media and then added to the Buffer "queue". These queued posts are then made at designated times throughout the day. This provides the ability to maintain a very active social media presence with reduced burden on the communications committee to be posting throughout the day. This service is currently being used as a free account, however it has a limit of 10 queued posts at any time, across both twitter and facebook. To maximize our social media presence, a paid account is requested.

VI. *Are there other items you wish to discuss with the Board?*

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VII. *What, if any, information needs to be shared with membership?*

Spring Committee Report

Due Date: 2/27/18

Committee: Meeting and Events

Chair: Samantha Gordon – events@azata.net

I. List Members- note any changes from previous committee report

1. Steve Baca – sbaca@tuhsd.k12.az.us
2. Crystal Fix – Crystalfix88@gmail.com
3. Ann Stevens – cherringtonstevens@gmail.com
4. Christen Ammon – christenammon@gmail.com
5. Nicole Perkins – nperkins@qcusd.org
6. Kayla Pollak -

II. Goals Accomplished Since Last Report:

1. Secured Baymont at \$110/night for summer meeting
2. Confirmed summer social at Collin's
3. Received contract for Four Points for 2019 Winter mtg
4. Began discussion of AV responsibilities of one of our members

III. Future Goals and Timeline

Short Term: 0 - 4 months

1. Sign contract with Four Points OR secure other venue for 2019 winter mtg
2. Set up AzATA night with Phoenix Suns
3. Provide BOD with draft/quote for new A-Frame signage

Long Term: 4 - 12 months

1. If we get NAU athletics to become a sponsor of the summer meeting we can start getting NAU athletic pricing for rooms at the Double Tree in Flagstaff.
2. Finalize all info and details for Winter mtg by October 2018.

IV. Steps in Place to Meet Goals

1. Continue communication with Four Points regarding contract
2. Stay in touch with Cherisse Kuttyreff

V. What items need to be discussed with Board to facilitate your committee's work?

1. Did we receive checks from all fundraisers (Canes, Chipotle, and Panda)?
2. Do we want to pursue Four Points for 2019 winter mtg?

VI. What, if any, information needs to be shared with membership?

1. None at this time

VII. Are you planning to be in attendance on March 3rd?

1. No, but can be available via phone if needed.

MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: RICK BALL
DATE: 2/28/18
RE: EXECUTIVE CONSULTANT TIME SUMMARY–2017-18 FY

1st Quarter:

BOD matters, incl. 178 emails; prep for, attend and rev doc's following 4/8/17 BOD mtg; rev hotel proposals, meet with hotel sales reps, email & tel comm w/ hotel reps re: 2018 winter mtg, negotiate and review revised proposals, email & tel comm w/ G. Keuter re: same; prep for and attend 5/1 BOD on-line tel conf call; tel, email comm, & meet (2) w/ Bart Anderson re: Phys Dir document; tel & email comm w/ Dave Hayward and meet w/ Mark Mignella, AIA legal counsel re: Consent to treat doc; rec & rev surveys re: AIA year-round practice rule 17.8

GAC matters, incl. 55 emails; assist in prep of AzATA BOD Rept; tel conf (2) w/ re: chairs re: NATA Disc. Grant Applic 1.8

Misc. matters–171 emails; rec & rev invest reports 3.25
TOTAL TIME 22.85

2nd Quarter:

BOD matters, incl. 134 emails; prep for, attend and rev doc's following July BOD mtg; and assist with messaging to members re: Gov. Ducey/ABAT survey re: rules; attend member meeting; prep for and attend Sept ABAT mtg re: survey & Ducey opioid order; tel conf w/Karen Whiteford (ABAT) re: opioid order discussion; prep for, attend & rev doc's following Sept BOD mtg; tel conf (2) and rev doc's from Ed Kravitz of ICEU; file ACC report; rev new AzATA logo 22.7

GAC matters, incl 88 emails; assist w/ prep of July BOD rept; mtg with GAC chairs re: Disc Grant App; assist in prep of NATA Disc Grant App; rev & edit GAC news update for AzATA newsletter 5.3

Misc matters, incl 68 emails 1.1
TOTAL TIME 29.1
CUMULATIVE TOTAL TIME 51.95

(NOTE: MY BASIC FEE OF \$13,000 PAID FOR 52 HOURS OF MY TIME)

3RD Quarter:

BOD matters, incl. 132 emails; prep for and attend Oct ABAT mtg re: opioid order; tel conf w/ Dave Hayward, Scott Linaker & John Valencia re: 2018 AIAAA conf presentation; rev inv repts; 7.2

GAC matters, incl. 108 emails; mtg w/ GAC LG; prep for and attend 11/19 GAC mtg; rev 2018 legislative initiatives incl orthotics issue, concussion law change issue, Carter amendments re: opioid, SCA & heat illness issues, and deregulation of AT issue 9.8

Misc matters incl. 158 emails 2.6

TOTAL HOURS 19.6

CUMULATIVE TOTAL TIME 71.5

(NOTE: THE LINE ITEM FOR ADDITIONAL CONSULTING SERVICES IN THE AMOUNT OF \$4,000 COVERS AN ADDITIONAL 16 HOURS OF MY TIME, I.E. A TOTAL FOR THE YEAR OF 68 HOURS)

4TH Quarter:

BOD matters, incl. 154 emails; prep for, attend and rev doc's following January BOD mtg; attend member meeting; rev inv repts 13.1

GAC matters, incl. 292 emails; rev amendments to pending legis; rev weekly lobbyist repts 7.2

Misc matters, incl. 66 emails; rev proposed budget 6.6

TOTAL TIME TO DATE 26.9

CUMULATIVE TOTAL TIME TO DATE 98.45

(NOTE: DOES NOT INCLUDE WORK YET TO BE PERFORMED, E.G. FINANCE COMMITTEE CALL, MARCH BOD MEETING, ADD'L GAC MATTERS, ETC.)



CONSENT TO TREAT FORM

Parental consent for minor athletes is generally required for sports medicine services, defined as services including, but not limited to, evaluation, diagnosis, first aid and emergency care, stabilization, treatment, rehabilitation and referral of injuries and illnesses, along with decisions on return to play after injury or illness. Occasionally, those minor athletes require sports medicine services before, during and after their participation in sport-related activities, and under circumstances in which a parent or legal guardian is not immediately available to provide consent pertaining to the specific condition affecting the athlete. In such instances it may be imperative to the health and safety of those athletes that sports medicine services necessary to prevent harm be provided immediately, and not be withheld or delayed because of problems obtaining consent of a parent/guardian.

Accordingly, it is the policy of the _____ (name of school or district), as a pre-condition of participation in interscholastic athletes, that a parent/guardian provide written consent to the rendering of necessary sports medicine services to their minor athlete by a qualified medical provider (QMP) employed or otherwise designated by the school/district, to the extent the QMP deems necessary to prevent harm to the student/athlete. It is understood that a QMP may be an athletic trainer, physician, physician assistant or nurse practitioner licensed by the state of Arizona (or the state in which the student/athlete is located at the time the injury/illness occurs), and who is acting in accordance with the scope of practice under their designated state license and any other requirement imposed by Arizona law. In emergency situations, the QMP may also be a certified paramedic or emergency medical technician, but only for the purpose of providing emergency care and transport as designated by state regulation and standing protocols, and not for the purpose of making decisions about return to play.

PLEASE PRINT LEGIBLY

"I, _____, the undersigned, am the parent/legal guardian of, _____, a minor and student/athlete at _____ who intends to participate in the interscholastic sport/activity of _____.

I understand that the school/district employs or designates QMP's (as defined above) to provide sports medicine services (as also defined above) to the school's interscholastic athletes before, during or after sport-related activities, and that on certain occasions there are sport-related activities conducted away from the school/district facilities during which other QMP's are responsible for providing such sports medicine services. I hereby give consent to any such QMP to provide any such sports medicine services to the above-named minor. The QMP may make decisions on return to play in accordance with the defined scope of practice under the designated state license, except as otherwise limited by Arizona law. I also understand that documentation pertaining to any sports medicine services provided to the above-named minor, may be maintained by the QMP. I hereby authorize the QMP who provides such services to the above-named minor to disclose such information about the athlete's injury/illness, assessment, condition, treatment, rehabilitation and return to play status to those who, in the professional judgement of the QMP, are required to have such information in order to assure optimum treatment for and recovery from the injury/illness, and to protect the health and safety of the minor. I understand such disclosures may be made to above-named minor's coaches, athletic director, school nurse, any classroom teacher required to provide academic accommodation to assure the student/athlete's recovery and safe return to activity, and any treating QMP.

If the parent believes that the minor is in need of further treatment or rehabilitation services for the injury/illness, the minor may be treated by the physician or provider of his/her choice. I understand, however, that all decisions regarding return to activity following injury/illness shall be made by the QMP employed/designated by the school/district.

Date: _____ Signature _____

Expenses	2017-2018 Budgeted	2017-2018 Expenditures	Balance	2018-2019 Proposed
President	\$100.00		\$100.00	\$100.00
Vice President	\$0.00		\$0.00	\$0.00
Secretary	\$25.00		\$25.00	\$25.00
Treasurer	\$350.00	\$190.99	\$159.01	\$350.00
Elections Committee	\$0.00	N/A		\$50.00
At Large BOD (Secondary Schools)	\$600.00	\$358.08	\$241.92	\$600.00
Sponsorship/Fundraising Committee	\$450.00	\$447.15	\$2.85	\$500.00
Communication Committee	\$750.00	\$481.44	\$268.56	\$500.00
Executive Consultant Basic Fee	\$13,000.00	\$12,000.00	\$1,000.00	\$1,000.00
Additional Executive Consult. Expenses	\$4,000.00	\$4,000.00	\$0.00	\$15,000.00
Wild Agricol	\$1,560.00	\$1,404.00	\$156.00	\$1,728.00
Other Online Management Services	\$1,000.00	\$908.18	\$91.82	\$1,100.00
Accountant	\$500.00	\$500.00	\$0.00	\$500.00
Board Mtg. Expenses	\$1,000.00	\$339.28	\$660.72	\$1,000.00
Board Mtg. Travel Expenses	\$6,000.00	\$4,317.05	\$1,682.95	\$6,000.00
Honors/Awards Committee	\$500.00	\$222.64	\$277.36	\$550.00
Liability Insurance	\$550.00	\$456.00	\$94.00	\$550.00
Storage Unit	\$0.00	N/A	\$1,200.00	\$1,200.00
Miscellaneous Charges	\$500.00	\$733.46	(\$233.46)	\$500.00
Governmental Affairs Committee				\$750.00
Sponsorship/Fundraising (Legislative)	\$750.00	\$156.02	\$593.98	\$750.00
AT Day at Capitol	\$2,000.00	\$1,920.00	\$80.00	\$2,200.00
Lobbyist Fees GAC	\$10,000.00	\$988.97	\$9,011.03	\$15,000.00
	\$4,025.00	\$4,000.00	\$25.00	\$5,000.00

Awards & Scholarships	\$2,250.00	\$1,750.00	\$500.00	\$2,250.00
Professional Education	\$7,000.00	\$4,965.15	\$2,034.85	\$7,000.00
Meetings & Events--Winter Meeting	\$17,000.00	\$17,586.00	(\$586.00)	\$18,500.00
Meetings & Events--Summer Meeting	\$1,000.00	\$1,169.14	(\$169.14)	\$1,200.00
BOC Provider Fee	\$225.00	\$225.00	\$0.00	\$225.00

Investment Account Transfer	\$	\$5,430.00	(\$1,430.00)	\$5,500.00
Total	\$ 79,135.00	\$58,618.55	\$16,286.45	\$90,828.00

Capital Expenses	\$3,800.00	\$3,762.51		\$2,500.00
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Contingency Lobbyist Fees	\$25,000.00		\$25,000.00	\$25,000.00
Contingency Exec. Consultant Fees	\$10,000		\$10,000.00	\$10,000.00

Income	YTD	Projected	2018-2019 Projected	Contingency Expenses
Dues	\$25,216.22	\$	18,000.00	\$37,500.00
Fund Raising (General)	\$153.52	\$	500.00	
Fundraising (Legislative)	\$5,984.43	\$	5,000.00	

\$500.00 *ICEU income entered here

NATA Discretionary Grant	\$8,000.00		\$8,000.00	
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Sponsorship	\$9,150.00	\$	8,000.00	
Winter Meeting	\$22,018.62	\$	27,500.00	
Registration	\$7,642.85	\$	7,500.00	
Summer Meeting	\$652.00	\$		
M&E Winter Social Drink Tickets				
Total Income	\$70,617.70	\$	74,500.00	\$90,000.00

Net income **-828.00**

\$2,500.00
\$30,000.00
\$5,000.00
\$37,500.00

Technology Grant	\$1,787.45	\$	1,500.00
NATA Emergency Grant			\$20,000.00
Contingency Transfer from Investment Account			\$15,000.00
			Grant Income